

# 2012 NATIONAL JAPAN BOWL® ADMINISTRATIVE PROCEDURES GUIDE



The National 4-H Youth Conference Center  
Site of the 2012 National Japan Bowl

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THE JAPAN-AMERICA SOCIETY  
OF WASHINGTON DC

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**The 2012 National Japan Bowl,<sup>®\*</sup> sponsored by the Japan-America Society of Washington DC (JASW), will be held on Thursday and Friday, April 12-13, 2012 at the National 4-H Youth Conference Center, 7100 Connecticut Avenue, Chevy Chase, Maryland 20815.**

Registration will begin at 3:00 pm on Thursday, April 12. The competition will end by 5:00 pm on Friday, April 13. Provided space is available at the National 4-H Youth Conference Center, participants may arrive on Wednesday, April 11 and stay until Sunday, April 15.

There are cultural events planned for both Thursday and Friday evenings at the National 4-H Youth Conference Center. In addition, JASW's Sakura Matsuri – Japanese Street Festival, the largest Japanese cultural festival in America, will be held on Saturday, April 14 in downtown Washington.

This guide describes the administrative procedures for the 2012 National Japan Bowl, including eligibility requirements, application and registration procedures, fees and deadlines, and location and facilities. It also includes a tentative schedule for the two days, which is subject to change.

Please read the entire guide carefully. In the months before the competition, there might be changes to the information contained in this Guide. Participants will be informed promptly of any changes that are made.

Copies of this guide and all required Japan Bowl and National 4-H Youth Center forms can be downloaded from the Japan-America Society's website, at [www.us-japan.org/dc/japanbowl.php](http://www.us-japan.org/dc/japanbowl.php). Inquiries should be submitted in writing to [japanbowl@us-japan.org](mailto:japanbowl@us-japan.org). The Director of the 2012 National Japan Bowl is Ms. Risa Kamio of the Japan-America Society of Washington DC.

The 2012 National Japan Bowl is sponsored by The Japan-America Society of Washington DC (JASW) and the National Japan Bowl Committee (NJBC). JASW and NJBC reserve the right to make the final decision on all matters related to the Japan Bowl.

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\* Japan Bowl<sup>®</sup> is a registered trademark of The Japan-America Society of Washington, Inc.

## PLANNING FOR THE 2012 NATIONAL JAPAN BOWL

The following information will help you plan and budget for the 2012 National Japan Bowl:

**Arrival Time:** Registration will begin at 3:00 pm on Thursday, April 12, 2012. The competition will end by 5:00 pm on Friday, April 13. Room check-in time at the National 4-H Youth Conference Center is 3:00 pm.

**Early Arrival and Late Departure:** Provided lodging rooms are available at the National 4-H Youth Conference Center, participants may arrive on Wednesday, April 11 and stay until Sunday, April 14. (So apply early!)

**Cultural Activities:** There will be Japanese cultural activities at the National 4-H Youth Conference Center on both evenings, April 12 and 13. The National Cherry Blossom Festival Parade is 10 am to noon on Saturday, April 14, 2012. The Sakura Matsuri – Japanese Street Festival is 11 am to 6 pm on Saturday, April 14, 2012 on Pennsylvania Avenue.

**Fees:** Participation fees have been raised slightly because of increased expenses:

- There is a \$60 application fee **per team**, which is non-refundable.
- There is a \$55 registration fee **per student** to help pay part of the cost of meals, transportation, cultural activities, and other expenses during the Japan Bowl.
- There is an optional fee of \$55 fee **for each chaperone/teacher/family member/friend** who wishes to join students at meals, participate in cultural activities, and receive the Japan Bowl T-shirt. **If a team applies before the early bird registration date of December 2, the \$55 fee *for the teacher* will be waived.**

**Lodging:** Out-of-town participants may arrange their own lodging in the Washington area. However, everyone is encouraged to stay at the National 4-H Youth Conference Center. Room rates are based on the number of people in the room. If 4 persons stay in a room, the charge is \$46 per person per night; if 3 persons, it is \$56 per person; if 2 persons are in a room, it is \$73 per person per night. A single is \$138 per night.

**Meals:** The \$55 participation fee includes three meals: dinner on April 12 and breakfast and lunch on April 13.

If participants, chaperones, and family members come earlier and/or stay later, they may purchase meal tickets in advance from JASW to eat at the National 4-H Youth Conference Center. The costs of meal tickets to eat at the 4-H Center are \$10 for breakfast; \$14 for lunch; and \$16 for dinner. They may be ordered at the same time you submit your lodging requests (February 14 deadline). Tickets also can be purchased on-site from the 4-H Center staff.

Those who arrive early and stay later may also eat on the outside. However, the National 4-H Youth Conference Center is in a suburban location, and there are few dining facilities within walking distance.

## IMPORTANT DATES AND DEADLINES

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|---|--|
| <input type="checkbox"/> December 2, 2011 (Fri)   | Deadline for Early Registration*                               |
| <input type="checkbox"/> January 20, 2012 (Fri.)  | Deadline for Receipt of All Applications                       |
| <input type="checkbox"/> January 27, 2012 (Fri.)  | Responses to NJBC questions are due                            |
| <input type="checkbox"/> February 3, 2012 (Fri.)  | Notification of Approval by JASW                               |
| <input type="checkbox"/> February 10, 2012 (Fri.) | Deadline for Hotel Reservations                                |
| <input type="checkbox"/> February 10, 2012 (Fri.) | Deadline for Submitting Friends &<br>Family Registration Forms |
| <input type="checkbox"/> March 19, 2012 (Mon.)    | Deadline for Student Substitutions                             |
| <input type="checkbox"/> March 26, 2012 (Mon.)    | Deadline for Chaperone Substitutions                           |

**\* If a team applies before the early bird registration date of December 2, the \$55 fee for the teacher (but not for a non-teacher chaperone) will be waived.**

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## 1.0 Participation in the Japan Bowl – Who is Eligible?

### 1.1 Levels

The National Japan Bowl is open to full-time students who are currently enrolled in levels II, III, and IV Japanese language classes at a high school in the United States, whether in normal or block schedule classes. These levels correspond to the equivalent level of high school Japanese language study:

- Level II Students enrolled in second year high-school level Japanese language study
- Level III Students enrolled in third year high-school level Japanese language study
- Level IV Students enrolled in fourth year high-school level Japanese language study or in AP Japanese

Please note that these levels are based on the course level, and not the number of years that a student has studied Japanese in high school. For example, a high school sophomore who began Japanese language study in elementary or junior high school might be studying with high school seniors in Level IV and therefore would be eligible for the Level IV team. However, that student cannot participate as a member of a Level II or Level III team, because that is below his/her current level of study.

### 1.2 Team Formation

- a. Each school may send only one team at each level.
- b. All team members must be formally studying Japanese at the same high school.
- c. A team must consist of two or three students. One student is not a team. NJBC strongly encourages schools to form a team of three students instead of two.\*

### 1.3 Student Eligibility

The following rules about Japanese language education and experience govern eligibility:

- a. Students who are native speakers of Japanese or who use Japanese at home are not eligible to compete.
- b. Students who have spent more than a total of three months in Japan on a study or home-stay program or who have had other significant exposure to the Japanese language outside the high school curriculum are not eligible to compete.
- c. Participation is permitted at one level higher than the student's current high school level of Japanese studies, but is not permitted at any level lower than his/her current level.

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\* A Japanese kotowaza says, “Sannin yoreba, Monju no chie / Three people together have the wisdom of Monju.”

- d. If a student participates in the Japan Bowl at one level higher than the one at which he/she is currently enrolled, that student will not be able to participate in a future Japan Bowl at the same or a lower level.
- e. Students taking the AP Japanese Language and Culture course are eligible to apply for the 2012 competition at level IV.

## 1.4 Chaperones

- There must at least one adult chaperone per school who is 21 years of age or older. Usually the students' Japanese language teacher serves as the chaperone, but there is no requirement that the chaperone should be the teacher.
- Each team may have its own chaperone, or one adult may be the chaperone for two or all three teams.
- Chaperones are responsible for the well-being of her/his student(s) throughout the time that they are in Washington DC. They must be present with the students at the National 4-H Youth Conference Center throughout the time of the competition.
- Chaperones should read the terms of the *Chaperone Agreement* and then sign it. (See Section 2.2 below.)
- At the time of registration on Thursday, April 12, 2012, all chaperones will be asked to present a valid government-issued photo ID such as driver's license or passport and will be asked to again sign the *Chaperone Agreement* in the presence of an NJBC official.
- If a chaperone is not present at registration or any of the rules about chaperones are not followed, the team will not be able to participate in the competition.

## 2.0 Applying for the Japan Bowl

### 2.1 Assembling Your Application Package

- As noted in Section 1.2, the NJBC will accept one team application per level, per school.
- Please enclose each team's forms and payment in a separate envelope. For example, if a school sends three teams to the Japan Bowl (one at each level), then the cover sheets, applications, forms, and payment should be contained in three separate envelopes, one for each team. (In order to save money on shipping by USPS, FedEx, UPS, etc. it is OK to place the separate team application envelopes inside one larger envelope when you send the forms to us.)
- Be sure to indicate the school name and team level on the outside of each envelope.
- All forms must be original. No copies or faxes will be accepted. Please do not staple any forms. Please type and/or print clearly.

- All materials submitted to the NJBC become the property of JASW and will not be returned. NJBC strongly urges applicants to make copies of all materials submitted.

## 2.2 What Goes In Each Team's Application Package?

A complete application packet must contain all of these items, assembled in the following order:

1. ***The Application Cover Sheet***, which must be signed by the students' Japanese teacher or advisor
2. ***Student Agreement Forms***, one for each student on the team, with each form signed by the student and his/her parent or legal guardian
3. ***Student Eligibility Questionnaires***, one for each student on the team. Each form must be signed by the student, his/her parent or legal guardian, and his/her Japanese teacher. Be sure to answer all questions; failure to do so will delay NJBC approval. (See footnote below.)\*
4. ***Chaperone Consent Forms***, in which the parent or guardian of each student gives permission for the Chaperone to accompany his/her child.
5. ***Chaperone Agreement Form***, signed by the team's chaperone.
6. ***Signed Code of Conduct for the 4-H Center***. Everyone who comes to the Japan Bowl – students, teachers, chaperones, family and friends – must sign the Code of Conduct, indicating that they understand and will follow the 4-H Center policies. Local area participants from DC, Virginia, and Maryland also must sign the Code of Conduct, even if they are not staying at the 4-H Center.
7. ***Payment Cover Sheet, together with check(s) payable to "JASW" or "Japan-America Society" for the application and registration fees.*** There is a \$60 non-refundable application fee per team, a \$55 registration fee per student, and the optional \$55 fee per teacher/chaperone/family member. Please write your school name and level on the memo line of each check.

## 2.3 Submitting Your Forms

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\* Misrepresentations and/or other irregularities on an application form which become apparent at the time of registration or during the competition also may result in the disqualification of the student and possibly his/her team members. Depending on the severity of the infringement, the NJBC may also prohibit the student(s) and possibly the entire team or school from participating in the National Japan Bowl at any Level in the following year. We therefore ask students, parents/guardians, and teachers to take an active role in the application process to ensure that there are no errors or misunderstandings. When in doubt, please contact the NJBC by email at [japanbowl@us-japan.org](mailto:japanbowl@us-japan.org).

- *Please double-check to make sure that all applications have been filled out completely – and signed. We often have to contact schools because vital information is missing, or forms have not been signed.*
- All application packets must be **received** (not postmarked) by JASW's Washington DC office by 5 pm (EST) on Friday, January 20, 2012. Late applications will not be considered.
- JASW recommends that you send entries by certified US mail, Fed Ex, UPS, etc. in order to track the package and have proof of delivery.
- In order to save money on shipping by USPS, FedEx, UPS, etc. it is OK to place the separate team application envelopes inside one larger envelope. Be sure to indicate the school's name and address on the outside shipping envelope.
- Send the completed application packet to:

Japan-America Society  
 ATTN: National Japan Bowl  
 1819 L Street, NW  
 Suite 1B  
 Washington, DC 20036  
 (T) 202-833-2210

- The JASW building is closed over the weekend, so the shipping label should indicate that delivery must take place during business hours, Monday-Friday.

## 2.4 Team Approval and Registration Confirmation

- After receipt, NJBC will screen all applications to determine each applicant's eligibility and ensure that all team packages are complete.
- NJBC will send an e-mail to any teacher whose team's applications are in question. All responses to NJBC questions must be made in writing, either through email or fax before Friday, January 27.
- NJBC will accept all qualified teams, provided space is still available in the competition rooms. Teams will be accepted in the order that they submitted their fully-completed application, until the competition room seating limits are reached.
- After screening, NJBC will notify teachers by email of their team's registration confirmation. A confirmation packet also will be mailed to the teacher. The packet will include information on lodging and transportation.

- If you have not received the confirmation packet by February 3, please contact JASW immediately.
- **DO NOT make any travel arrangements that cannot be refunded until you receive the confirmation notice from NJBC.**

## **2.5 Substitution of Students after Team Approval**

- After teams have been notified of their acceptance and registration, substitutions will be permitted only if a student becomes ill or there is some other valid reason.
- All substitutes must meet the same eligibility requirements. Therefore, the required application forms for the proposed substitute must be submitted to the NJBC for review.
- The NJBC decision whether to accept a substitute is final. If a substitution is not permitted, the team may compete with two students – but not with just one.
- If a student withdraws and is not replaced, JASW will refund the \$55 student registration fee upon request.
- The NJBC will not consider applications for student substitutions after Friday, March 23, 2012, except in extreme circumstances.

## **2.6 Substitution of Chaperone(s) after Team Approval**

- If the team's designated chaperone changes, a new Chaperone Agreement, signed by the new chaperone, and new Chaperone Consent Forms, signed by the parent/guardian of each student, must be submitted.
- The deadline for chaperone substitutions is Friday, March 30, 2012.

## **3.0 Travel Information**

### **3.1 Lodging**

There are three options for lodging in the greater Washington DC area.

#### **Option 1**

Stay at the National 4-H Youth Conference Center. There is no tax or service charge. Room rates are based on the number of people in the room. If 4 persons stay in a room, the charge is \$46 per person per night; if 3 persons, it is \$56 per person; if 2 persons are in the room, it is \$73 per person per night; and a single is \$138 per night. The 4-H Center states that adults (18 years and older) may not room with youth (except members of their immediate family) unless the Center is provided a notarized letter from the youth's parent or legal guardian granting permission for a designated adult to stay in the youth's room. See Section 3.2 below for further information about the Center.

## **Option 2**

You may arrange other accommodations in the Washington DC area. If you stay at another hotel in Washington or in the Maryland or Virginia suburbs, you will have to pay room tax. In addition, you will need to find transportation to the 4-H Center; the nearest METRO (subway) stop, at Friendship Heights on the Red Line, is 1.7 miles away.

## **Option 3**

The Society does not plan to organize host family accommodations in 2012. However, should a school be in an extreme need of a host family, please contact the Society no later than February 1, 2012. The Society occasionally receives offers from its American and Japanese members who would like to host Japan Bowl students -- but there is no guarantee that we will be able to find a host family.

### **3.2 Meals**

The participation fee includes three meals at the National 4-H Youth Conference Center: dinner on April 12 and breakfast and lunch on April 13. If participants, chaperones, and family members come earlier and/or stay later, they may purchase meal tickets in advance to eat at the National 4-H Youth Conference Center, or they may eat outside. However, the 4-H Youth Conference Center is in a suburban location, and there are few dining facilities within walking distance. For those who arrive early and/or stay later, the costs of meal tickets to eat at the 4-H Center are \$10 for breakfast; \$14 for lunch; and \$16 for dinner. They may be ordered at the same time you submit your lodging requests (February 10 deadline).

### **3.3 Information about the National 4-H Youth Conference Center**

The National 4-H Youth Conference Center is located in a quiet, 12-acre campus-like setting in Chevy Chase, Maryland, one mile from the nation's capital, making it the perfect gateway to Washington DC's monuments and museums.

- It is just a short bus ride from the Friendship Heights Metro (subway) stop on the Red Line, providing easy access to many area attractions, including the White House, the Capitol, and all the Smithsonian Museums.
- It is located in a pleasant suburban neighborhood and provides 24-hour, uniformed security, making the campus a safe place to relax and enjoy your visit.
- The 12-acre campus has a new fitness center, sand and volleyball and basketball courts, and plenty of grassy space for relaxing.
- There is free parking for 200 cars.
- Its recreation room has Dance Dance Revolution, air hockey, foosball and arcade games—plus Internet access so you can keep in touch with friends back home and a Campus Gift Shop for all of your needs.

- Clover Café, the on-site dining hall, has entree options, soups, salad bar, waffle station, and a variety of dessert options, including a make-your-own-sundae bar.

All guest rooms include:

- Private bath
- Color TV with remote control (*Note: The Center does not carry any movie channels which could be unsuitable for young people*)
- Telephone with voicemail
- Alarm clock/radio
- Data ports
- Irons, ironing boards and hair dryers available upon request from front desk

Center amenities for overnight guests include:

- Housekeeping staff that provides fresh linens and towels
- Front desk staff available to assist 24 hours of the day, seven days a week
- Coin-operated laundry machines
- Wireless Internet Access

For further information about the National 4-H Youth Conference Center, please see its website at: [www.4hcenter.org](http://www.4hcenter.org).

### **3.4 Transportation**

- For those who drive, there is ample parking at the National 4-H Youth Conference Center.
- Those who arrive at Reagan National Airport (DCA) can share a taxi or Super Shuttle to the 4-H Center. They also can take the METRO (blue line) directly from the airport, change to the red line at Metro Center, and go to the Friendship Heights METRO station.
- Those who arrive at Dulles International Airport (IAD) can share a taxi or Super Shuttle to the National 4-H Center.
- Those who arrive by AMTRAK at Union Station can switch to the METRO red line, located under the station, and travel to Friendship Heights, or they can share a taxi.
- The Friendship Heights METRO station is 1.7 miles from the National 4-H Center. Both Metrobus and the Montgomery County bus system (called “RIDE-ON”) have busses from the station to the 4-H Center.

### **3.5 Information for Local Washington DC area students**

- For those who drive, there is ample parking at the National 4-H Youth Conference Center.

- For those who take the METRO, the Friendship Heights station on the Red Line is 1.7 miles from the National 4-H Center. Both Metrobus and the Montgomery County bus system (called “RIDE-ON”) have busses from the station to the 4-H Center.
- Area students will find that there is plenty of room at the National 4-H Youth Center to study, enjoy the planned cultural activities, and meet students from other parts of the country. DC area students therefore are encouraged to maximize their time at the Center.

### **3.7 Information for Friends and Family Members**

- Family members and friends are invited to join the students at the 2012 National Japan Bowl. Family members and friends who wish to observe the Japan Bowl must submit a Friends and Family registration form, which is due February 10, 2012.
- Friends and family members also are welcome to join the students at meals at the 4-H Center, participate in cultural activities, and receive the official Japan Bowl T-shirt, provided they submit a \$55 fee per person together with the “Friends and Family” registration form. Both the form and payment must be received by February 10, 2012.
- Provided space is available at the National 4-H Youth Center, friends and family members may apply for rooms, using the same hotel reservations application that will be sent to schools after team approval. The deadline for submitting the hotel reservation form is the same as for team members and chaperones, which is February 10, 2012.

## **4.0 Registration**

### **4.1 Registration Procedures on April 12**

- Registration will be conducted from 3:00 to 5:00 pm on Thursday, April 12 in the Missouri Room of J. C. Penney Hall, the main building (on the cover of this Guide) at the 4-H Center.
- Registration will be conducted by school, not by team. Therefore, all team members and chaperones from the school must be together at the time of registration.
- The chaperone(s) must present a government-issued photo ID (such as a driver’s license or passport) and re-sign the chaperone agreement form at the time of registration.
- Regardless of whether they are staying at the 4-H Center or not, family members who have paid the optional \$55 fee for meals, participation in cultural events, etc. also should come to the registration desk between those hours to receive their meal tickets, Japan Bowl T-shirt, etc.

## **5.0 Rules of Conduct**

## 5.1 Dress Code

All participants are expected to dress in an appropriate manner.

- Participants may wear their official 2012 Japan Bowl T-shirts during the competition.
- For boys, slacks and collared shirts are recommended. Shirts must be tucked in.
- For girls, dresses, skirts, blouses, and slacks are recommended.
- **Please note:** No jeans, T-shirts (except for the official 2012 Japan Bowl T-shirt), shorts, tank tops, caps, hats or head coverings (except for religious wear), athletic attire or sneakers, miniskirts, bare midriffs, or flip-flops are permitted during the competition (open rounds, conversation round, and national championship rounds).
- Students may dress as appropriate during their free time at the 4-H Center. (However, see the 4-H Center Rules of Conduct in Section 5.3 below.)

## 5.2 Grounds for Disqualification

- Challenging or showing lack of respect to Japan Bowl officials, staff, or volunteers by either a student, teacher, or chaperone
- Inappropriate dress (see Section 5.1)
- Use of offensive language
- Substantial violation of the rules of the National 4-H Youth Conference Center

NJBC has the sole right to determine, in its own judgment, whether any action requires disqualification.

Misrepresentations and/or other irregularities on an application form which become apparent at the time of registration or during the competition also may result in the disqualification of the student and possibly his/her team members.

Depending on the severity of the infringement, the NJBC may also prohibit the student(s) and possibly the entire team or school from participating in the National Japan Bowl at any Level in the following year. We therefore ask students, parents/guardians, and teachers to encourage appropriate behavior, in order to ensure that there are no misunderstandings.

## 5.3 National 4-H Youth Conference Center Code of Conduct

For the safety of its visitors, the National 4-H Youth Conference Center insists that all groups adhere to its **Code of Conduct**, which outlines its alcohol-free policy, as well as other important rules. Following is the Center's Code of Conduct. The Center states that adult chaperones and group leaders are responsible for enforcing the Code. Adult chaperones and group leaders are responsible for enforcing the rules as stated. Violators may be asked to leave or sent home at their own expense. These rules are not subject to interpretation, and each

group is expected to follow them without exception. Our primary consideration is to provide a safe, secure environment for all our guests.

- The National 4-H Youth Conference Center is an alcohol-free facility. Possession or use of alcoholic beverages or illegal drugs is prohibited. This includes the grounds and streets surrounding the National 4-H Youth Conference Center. In addition, public intoxication is illegal in the State of Maryland and is punishable by law.
- Possession of sexually explicit materials is prohibited. In addition, the computers in the Cyber Café may not be used to download, create, receive, forward, or transmit inappropriate, offensive, or sexually explicit communications.
- Smoking or using other tobacco products is prohibited in all buildings, meeting rooms and guest rooms. Smoking is permitted in designated outdoor areas only.
- Fireworks are prohibited in the State of Maryland and at the National 4-H Youth Conference Center.
- Lighting of candles and incense are prohibited in all buildings, meeting rooms, and guest rooms.
- No pets or animals are allowed, except for trained guide dogs.
- Shirts and shoes are required inside all buildings at all times.
- Guests must respect personal public property. Repair costs for damages incurred to property will be billed to the group responsible for such damages.
- A zoning law requires that there be no "organized" programs or activities after 11:00 pm, Monday through Thursday and after midnight on Fridays and Saturdays. Guests are asked to refrain from making noise in common areas and sleeping rooms between the hours of 11:00 pm and 7:00 am. Facility curfew is 11:00 pm Monday through Thursday and midnight on Fridays and Saturdays, which means visitors need to be in their rooms at these times.
- Exterior doors on campus are locked at 5:00 pm, 8:00 pm, or 11:00 pm (depending on the location and scheduled activities) each evening in order to provide a safe environment for our guests. Exterior doors are unlocked at 7:00 am each day.
- Vending and selling merchandise is prohibited in public areas and to others outside your own group membership.
- All food and beverage consumed on the property, in meeting rooms and other public areas must be ordered and/or purchased through the National 4-H Youth Conference Center.
- You may not bring your own food.
- Before or during checkout, guests must pay for all incidental charges.
- To protect the safety of Center guests, no fraternization is allowed in participant's lodging rooms. Any participant who has a complaint regarding fraternization should contact his or her group coordinator.

## 6.0 2012 National Japan Bowl Schedule (Tentative)

*The following schedule is tentative and subject to change.* The final schedule will be sent to all teams prior to their arrival in Washington and will be available at check-in.

### Thursday, April 12

3:00-5:00 pm	Japan Bowl Registration and room check-in, Missouri Room, J.C. Penney Hall
5:30-5:45 pm	Opening Ceremony, Auditorium
5:45-6:45 pm	Welcome Dinner, Dining Room
7:00-8:00 pm	Preliminary Round 1 – All Levels – Assigned Rooms
8:00-8:15 pm	Review of Answers for Open Round 1
8:30-10:00 pm	Free Time

### Friday, April 13

7:30-8:30 am	Breakfast, Dining Room
8:30-10:00 am	Conversation Round – All Levels, Assigned Rooms
8:30-10:00 am	Teachers Workshop (Tentative)
10:15-11:15 am	Preliminary Round 2 – All Levels – Assigned Rooms
11:15-11:30 am	Review of Answers for Open Round 2
11:30-12:30 pm	Luncheon
12:30-1:30 pm	Cultural Workshop/Event (Auditorium)
1:30-1:45 pm	Announcement of Results and Finalists
1:45-2:00 pm	Explanation to the Championship Rounds & Rules
2:00-2:30 pm	Championship Round – Level II
2:40-3:10 pm	Championship Round – Level III
3:20-3:50 pm	Championship Round – Level IV
4:00-5:00 pm	Awards and Closing Ceremony